



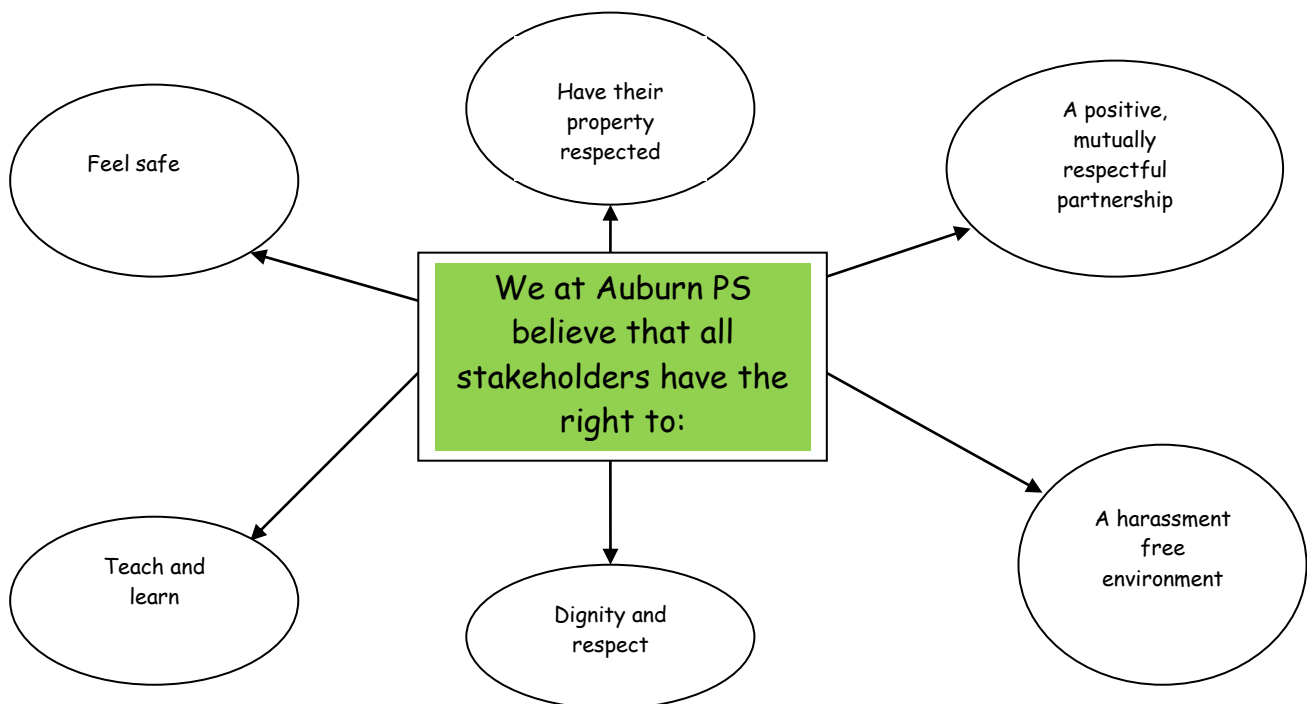
AUBURN PRIMARY SCHOOL Relationships Policy

BEHAVIOUR CODE, HARASSMENT/BULLYING POLICY, CYBER BULLYING
AND GRIEVANCE PROCEDURES.

Reviewed by Policy Committee and accepted by Governing Council

At Auburn Primary School we aim to provide an environment that supports and protects teaching and learning and provides opportunities for success in all areas.

We support and encourage the development of responsible student behaviour through a clear understanding of agreed expectations and consequences.



OUR F.R.E.S.H. VALUES:-

1. FAIRNESS
2. RESPECT
3. EXCELLENCE
4. SAFETY
5. HAPPINESS

BEHAVIOURAL CODE

The behavioural expectations at APS are developed to support and foster a high level of social and communicative skills that promote self-confidence, empathy and tolerance. On-going reinforcement of these expectations is supported through regular classroom discussion.

CLASSROOM / SCHOOL YARD BEHAVIOUR

The process outlined here is one that begins AFTER good classroom / yard behaviour management and rules have failed to be followed by a child.

Discussion with the teacher/principal and parents will take place when this process is needed.

Communication

between teachers will occur to see that patterns of inappropriate behaviour are not occurring

with parents will occur when inappropriate behaviour happens, to try to change that behaviour. Once in the process described below, parents will be informed as each step is reached giving detail of the behaviour leading to the consequence.

Removal from Class / Yard

to Porch Area Teacher to record in Behaviour Record Book in Staff Room (near Day Book) Admin Staff to record these in EDSAS at end of every week.

This will need to be recorded in the student's diary by the teacher who is dealing with the issue.

School level

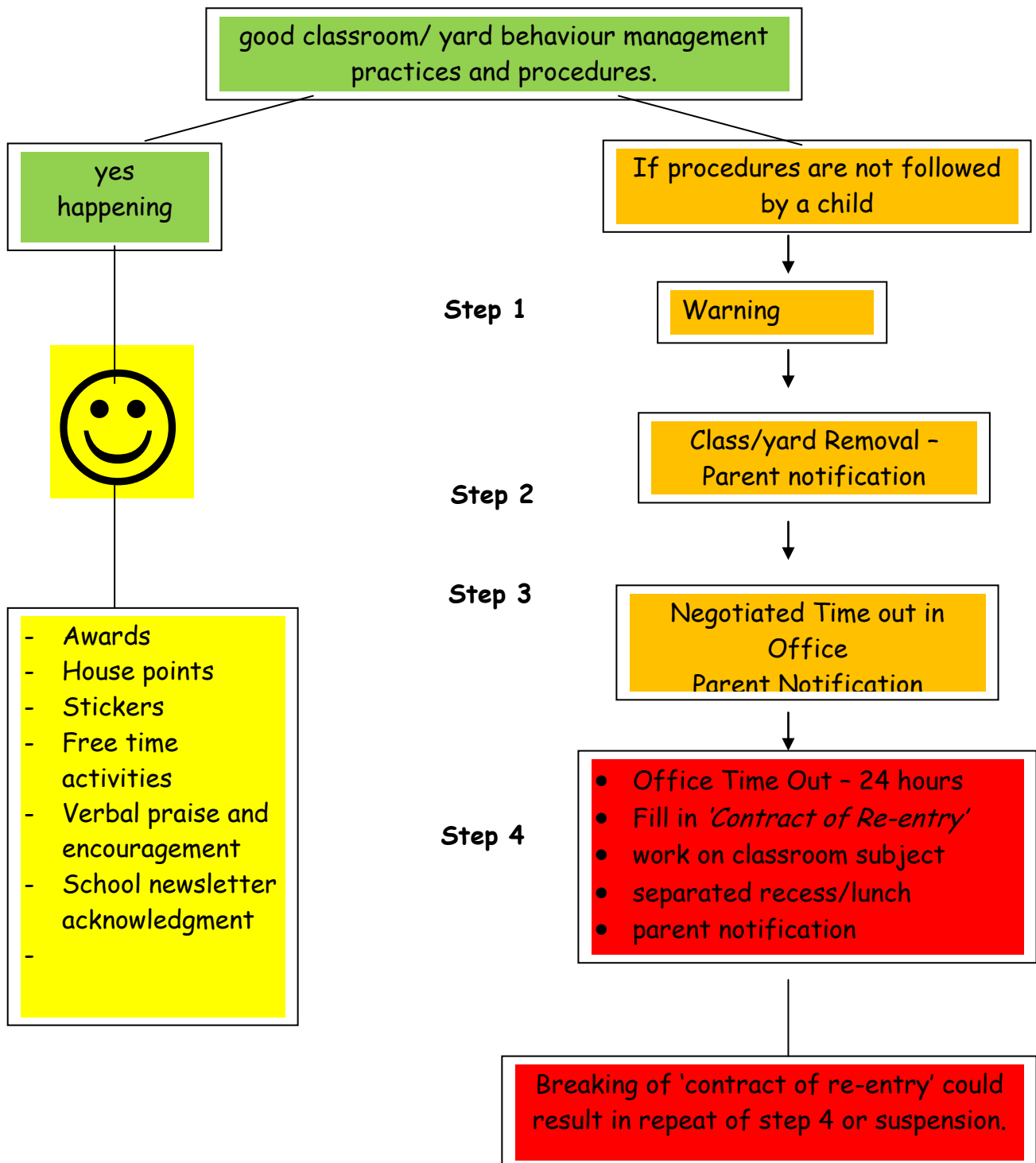
- (usually equal to whole school day) to
 - 1) fill in and discuss a '**Contract for Re-entry**'
 - 2) work separately from students on classroom subjects
 - 3) have a separate lunch/recess from others students

Take home

Will follow any major incidents (eg violence or drug issues) so that the matter can be fully investigated. Suspension is a possible consequence of any violent incident.

This is an option for a student who is so upset or angry that he/she is not able or willing to comply with the staff requests or who chooses to become difficult or argumentative to the point of being unreasonable. A "**Contract for Re-Entry**" is required after any take home consequences.

CLASSROOM / SCHOOL YARD BEHAVIOUR



- A student may be fast tracked through this process at the discretion of teachers and principal depending on the frequency and severity of behaviours.
- Ongoing and severely irresponsible behaviours may involve referral to regional support services.
- The APS Behaviour Code will be clearly shared by all staff, student and parents, to ensure all are supported with the process.

HARASSMENT/BULLYING POLICY

DEFINITION

Bullying and harassment are deliberate and usually repeated actions towards others. This involves the misuse of power and can be verbal, physical or emotional behaviour which is unwanted, unwelcome and unsolicited and may be offensive.

Harassment/bullying incorporates:

- sexual harassment
- racial discrimination and harassment
- verbal, physical and emotional misconduct

Harassment/bullying includes:

- name calling
- put downs
- physically hurting
- verbal abuse
- sexual behaviour such as touching or fondling
- repeated and persistent invitations which continue after a refusal is given
- rude jokes and comments
- to provoke or use insulting remarks / jokes
- displays of graphic material
- graffiti
- attacks on property
- bossing
- deliberate exclusion

ACTION

As per classroom/yard behaviour flow chart.

Harassment of any kind is unacceptable behaviour and action will be taken to address it as a serious matter. This may include class and yard time outs, internal suspension, suspension and Police involvement if required, depending on severity, types of harassment and previous consequences. Parents will be notified.

The school can only deal with issues / problems that are raised in the ways outlined in this document.

Harassment incidents will be recorded on the student's file and a teacher register. Ongoing patterns of harassing behaviours can then be monitored and addressed.

Classroom teachers will teach Anti Bullying procedures and revisit appropriate behaviours as a part of regular Values focus. School wide harassment steps :

1. STOP. I don't like it when
2. Tell a teacher immediately

CYBER BULLYING POLICY

DEFINITION

Cyberbullying uses technology as a means of victimising others. It intends to harm another person through the use of an internet service or mobile device technologies such as:

- email
- chat room
- discussion groups
- instant messaging
- web pages
- social media
- SMS and MMS (text and picture messaging)

Examples include communications that seek to intimidate, manipulate, put down, threaten or humiliate others. Cyberbullying includes behaviour such as:

- abusive texts and emails
- hurtful messages, images or videos
- intimidating others online
- excluding others online
- nasty online gossip and chat of a personal nature

Cyberbullying can occur from a single act when the message or picture is sent to more than one person.

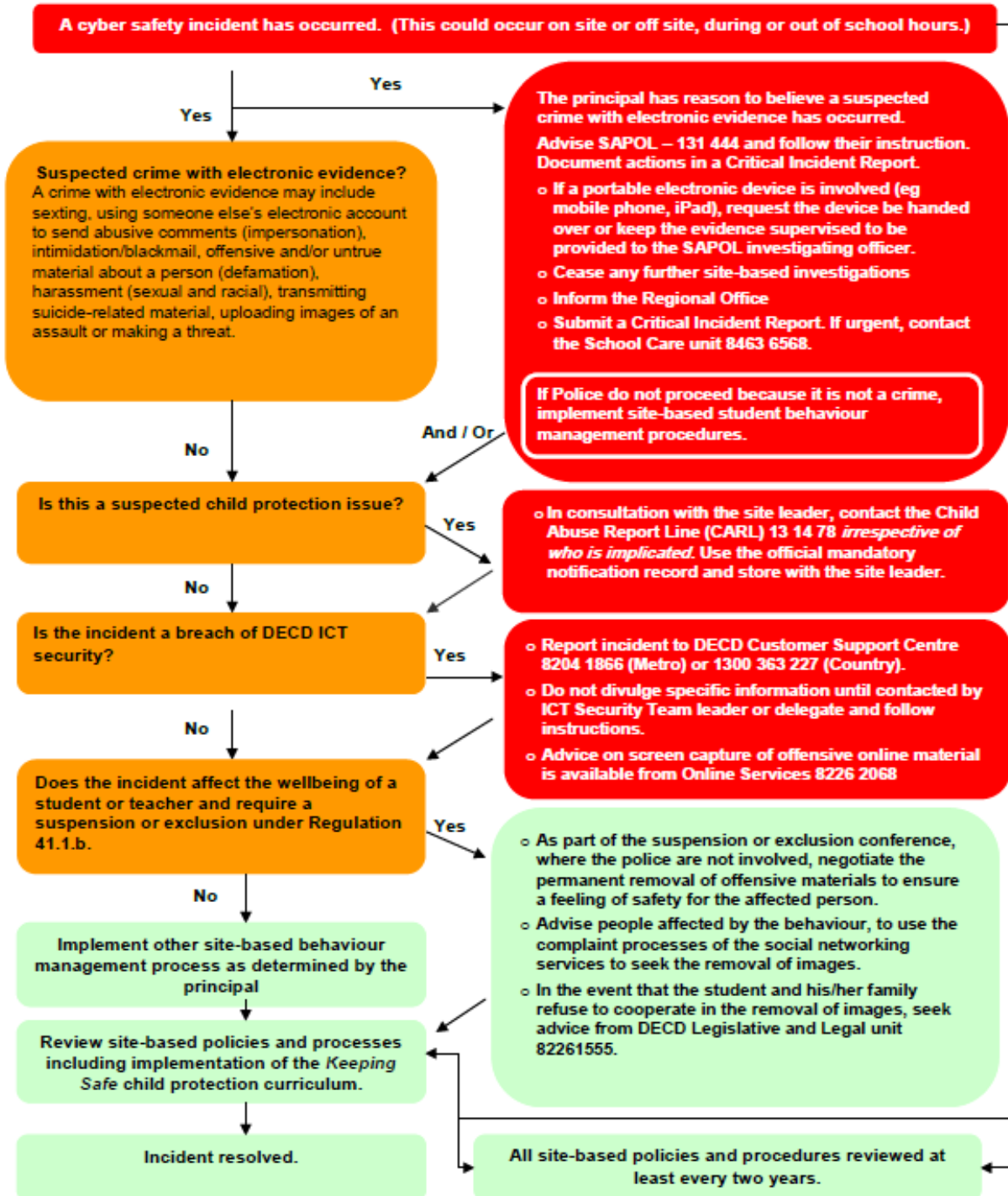
ACTION

All school community members are encouraged to be active cyber citizens and safely speak up by telling school staff or other adults if they see or hear any form of bullying.

The principal will act as per Cyber Safety Guidelines to assist in decision making.

Making our sites SAFER

Cyber safety guidelines to assist in decision making

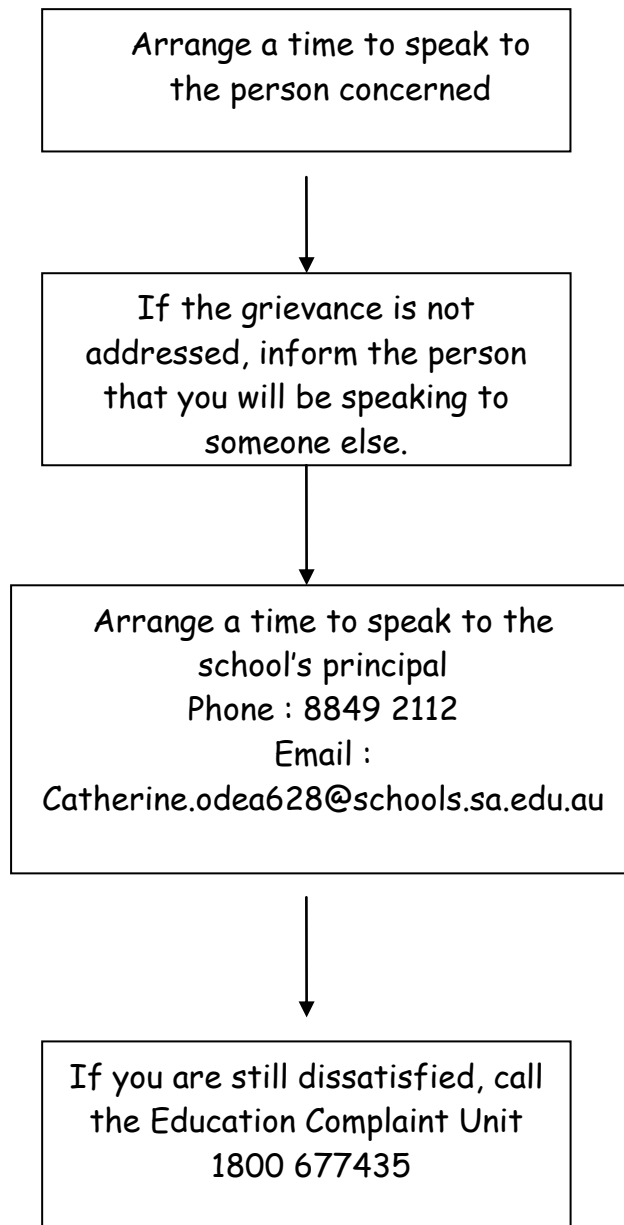


For assistance on the removal of highly offensive material, contact Online Communication Services 8226 2068

GRIEVANCE PROCEDURES

At Auburn Primary School we support the right of any member of the school community who believes our school behaviour code is not being supported or enforced appropriately to have their grievance addressed. It is important that these grievances are kept confidential.

STUDENTS/TEACHERS/PARENTS/CAREGIVERS





Student Contract of Re-entry

Student's Name : _____

Date : _____

What values were not followed?

What could have been done instead?

What do you need to do now to let you and those around you learn at their best?

I understand the circumstances leading to this contract.

Student : _____

Parent : _____ Date : _____

Teacher : _____ Principal : _____